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| **Name:** | Quality Control Manager |
| **Employer:** | Beauparc Group |
| **Location:** | Between our site |
| **Contract:** | Full Time |

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| **Job purpose** |
| To manage the quality sampling process across the business, providing support to the sampling and operational teams. To ensure the business is carrying out the required waste samples within the correct specifications required by the customer and regulator. Reviewing results against these specifications and providing timely updates and information on these results, taking follow up actions where appropriate. Updating the sampling procedures in accordance with any changes to customer or regulatory requirements, identifying any potential impact on the business. To report the Quality performance of the business to the senior operational team. |
| **Main duties** |
| * Working with the quality samplers across the business, ensure that routine samples are carried out for RDF, SRF, Gypsum, Qualifying Fines, mirror coded wastes and any other waste where applicable.
* Ensure that routine samples for Inbound & Outbound wastes in accordance to the MRF Regulations are carried out.
* Carry out training and liaise with Site Managers and sampling staff to ensure that the correct sampling procedures are in place.
* Review the sampling results/analysis against the specifications to determine conformance and communicate the results on a weekly basis with the operational teams.
* Follow up any non-conformances with the relevant teams and manage the actions accordingly.
* Hold a central record of the results and formulate a tracker to clearly communicate trends, providing quality reports to the operational team.
* Conduct quality performance inspections across the business.
* Assist with quality audits from customers and other stakeholders.
* Where required carry out waste samples.
* Support the drive of quality improvement initiatives.
* Support the continuous development of the QMS.
* Any other duties as required.
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| **Person specification** |
|  | **Essential** | **Desirable** |
| **Qualifications** | N/A | Basic Word & Excel trainingReport writing |
| **Experience** | Previous experience in quality inspections. | Experience of working within a waste management, recycling, plant, mechanical engineering or similar environment. |
| **Knowledge** | N/A | Knowledge of WM3, the MRF regulations and knowledge of fuel from waste i.e. RDF and SRF |
| **Skills** | Computer literacy to basic user standard working with word, Excel spread sheets, email, databases | Confident communicator with ability to compile reports and liaise with operational teams |
| **Attitude** | OutgoingProactiveProfessionalCommittedPunctualReliableApproachable |  |